

**BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: February 15, 2006

Division: Community Services

Bulk Item: Yes X No

Department: Animal Control Shelters

Staff Contact Person: Sandy Molina

AGENDA ITEM WORDING: Approval of Renewal Agreement between Monroe County and Humane Animal Care Coalition, Inc. for the operation of the Key Largo Animal Shelter in the amount of \$239,760.15 per year.

ITEM BACKGROUND: Per the attached, the contractor desires renewal and has requested a CPI increase (3.5% CPI increase or \$8,107.83 over the current year's contract of \$231,652.32). This is the final renewal option available under the contract.

PREVIOUS RELEVANT BOCC ACTION: 3/17/04 - Bid awarded. 2/16/05 – Renewal Agreement approved.

CONTRACT/AGREEMENT CHANGES: N/A

STAFF RECOMMENDATIONS: Approval.

TOTAL COST: \$239,760.15

BUDGETED: Yes X No

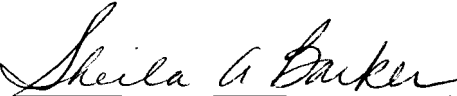
COST TO COUNTY: \$239,760.15

SOURCE OF FUNDS: Ad Valorem Taxes

REVENUE PRODUCING: Yes No N/A **AMOUNT PER MONTH** N/A **Year**

APPROVED BY: County Atty XXX OMB/Purchasing XXX Risk Management XXX

DIVISION DIRECTOR APPROVAL:



SHEILA BARKER, Division Director

DOCUMENTATION: Included X Not Required

DISPOSITION:

AGENDA ITEM #

MONROE COUNTY BOARD OF COUNTY COMMISSIONERS

CONTRACT SUMMARY

Contract with: Humane Animal Care Coalition, Inc.

Contract # _____

Effective Date: 04/01/06

Expiration Date: 03/31/07

Contract Purpose/Description: Operation of the Key Largo Animal Shelter

Contract Manager: Sandy Molina
(Name)

4500
(Ext.)

Community Services - #1
(Department/Stop #)

for BOCC meeting on February 15, 2006

Agenda Deadline: January 31, 2006

CONTRACT COSTS

Total Dollar Value of Contract: \$239,760.15

Current Year Portion: \$48,646.98

Budgeted? Yes ☒ No ☐

Account Codes: 001-21000-530340

Grant: \$ _____

County Match: \$ _____

ADDITIONAL COSTS

Estimated Ongoing Costs: \$ n/a /yr.
(Not included in dollar value above)

For: _____
(e.g., maintenance, utilities, janitorial, salaries, etc.)

CONTRACT REVIEW

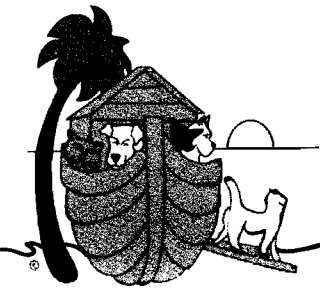
	Date In	Changes Needed	Reviewer	Date Out
Division Director	_____	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>Sheila A. Barker</u>	<u>Jan 11, 2006</u>
Risk Management	<u>1-13-06</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>M. Slomski</u>	<u>1-13-06</u>
O.M.B./Purchasing	<u>1-18-06</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>Signature</u>	<u>1/19/06</u>
County Attorney	<u>1-13-06</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>Signature</u>	<u>1/13/06</u>

Comments: _____

Humane Animal Care Coalition, Inc.

A Humane Society Dedicated to the Care of Animals

283 Saint Thomas Avenue
Key Largo, FL 33037
(305) 453-0826



January 4, 2006

Dear Mrs. Sheila Barker, Director, Community Service Division:

Subject: Renewal of Contract for the operations of the Key Largo Animal Shelter.

The Humane Animal Care Coalition, Inc. is pleased to request the renewal of the third year of our three year option contract with Monroe County. Please reference Sections III and IV of our current contract. Because of increase cost for most expenses we also are requesting the contract be renewed with the CPI increase as specified in section IV of our existing contract.

As we complete the end of ten years of operations (8 years privately operated) at the Upper Keys Animal Shelter for Monroe County we see progress in all areas of shelter operations. While much work needs to be done to solve the animal overpopulation problems, we are very pleased with the high adoptions rates and the reduction of unwanted animals coming into the shelter. We find the main reason for this reduction of animals, is our "Free", privately funded, spay and neuter program that we began providing the community in July 2000. We have now spayed or neutered over 3,000 animals at no cost to the citizens we serve. This free service has a value near \$300,000.00. The above spays figure does not include all of the adopted animals that are also spayed or neutered before going into their newly adopted homes. Again we will be providing the shelter operating details in our eighth annual report that we provide to Monroe County Officials each year.

Please send us the appropriate renewal contract documentation for our signature, and let us know if this renewal will be on the January or February BOCC meeting.

Best regards,

A handwritten signature in black ink, appearing to read 'Tom Garrettson'.

Thomas F. Garrettson
President, Humane Animal Care Coalition, Inc.

RENEWAL AGREEMENT
(Operation of Key Largo Animal Shelter)

This renewal agreement is made and entered into this 15th day of February, 2006, between the **COUNTY OF MONROE** (County) and **HUMANE ANIMAL CARE COALITION, INC.** (Contractor) in order to renew that certain agreement entered into on March 17, 2004, as follows:

1. In accordance with Section IV – RENEWAL, this agreement is hereby renewed for one additional year.
2. Section IX – PAYMENT, is amended to read as follows:

"IX. PAYMENT:

The total compensation to be paid to the Contractor in consideration of its services under this Agreement shall be \$239,760.15 per annum (\$231,652.32 plus 3.5% CPI increase of \$8,107.83). The County shall pay the Contractor on a per month in arrears basis in an amount equal to 1/12 of the total cost of the contract, or \$19,980.01 per month. The Contractor shall provide a monthly invoice to the Division of Community Services, and payment shall be made on or before the 15th day of the following month."

3. The term of this renewal agreement shall commence on April 1, 2006, and terminate on March 31, 2007.
4. In all other respects, the original agreement between the parties dated March 17, 2004, and renewed on February 16, 2005, remains in full force and effect.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seal, the day and year first written above.

(Seal)
Attest: DANNY L. KOLHAGE, CLERK

BOARD OF COUNTY COMMISSIONERS
OF MONROE COUNTY, FLORIDA

By _____
Deputy Clerk

By _____
Mayor/Chairman

HUMANE ANIMAL CARE COALITION,
INC.

By: Thomas F. Ametee
President

MONROE COUNTY ATTORNEY
APPROVED AS TO FORM
Suzanne A. Hutton
SUZANNE A. HUTTON
ASSISTANT COUNTY ATTORNEY
Date 1/13/06